# ATR PR+ Clinical Services and Information Systems Crosswalk  Revised 7-11-2005

| Event | Clinical Action | CTRAC | Outcomes Web | | | Clinical Review |
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| | | | Assessments | ATR GPRA Tool | Voucher Management | |
| Client Admission to Detox | Create admission note, get consents and authorizations, vital signs, etc. | Enroll client through either CTRAC _or_ Outcomes Web | If client is enrolled in Outcomes Web, will automatically be enrolled in CTRAC | Not done at Detox level | Not done at Detox level | CR required only if detox is > 3 days |
| Move from Detox to L1 w/RS, L1, L2, or L3 | • Create admission note, get consents and authorizations, SMT, orient client, etc.  • Elicit client choice, record on voucher, give copy of signed voucher(s) to client  • Maintain copies of all vouchers in client record | Close Detox Program Episode (143 or 147) and open appropriate PR+ Program Episode (146 or 145) | Enroll client in Outcomes Web (will automatically be enrolled in CTRAC)  • Complete CAGE-AID  • Complete ASI and all required intake assessments* | • Administer Intake ATR (GPRA) | Create Treatment Voucher for appropriate clinical level ( L1 w/RS, L1, L2, or L3) and *Recovery Support Voucher(s) (if needed) based upon client needs and choice | |
| Client Admission (no detox) to L1 w/RS, L1, L2, or L3 | • Create admission note, get consents and authorizations, SMT, orient client, etc.  • Elicit client choice, record on voucher, give copy of signed voucher(s) to client  • Maintain copies of all vouchers in client record | | Enroll client in Outcomes Web (will automatically be enrolled in CTRAC)  • Complete CAGE-AID  • Complete ASI and all required intake assessments* | • Administer Intake ATR (GPRA) | Create Treatment Voucher for appropriate clinical level ( L1 w/RS, L1, L2, or L3) and *Recovery Support Voucher(s) (if needed) based upon client needs and choice | • CR required only if CSA is exceeded for a given level of care _or_ if moving to a more intensive level of care  • Submit CR request for extension of treatment package  • CR staff edits voucher, if approved |

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| Level Change: L1 w/Residential Support to L1, L2, or L3, or reverse. | Progress note and treatment plan update | ◆Close L1 w/Res. Support Program Episode (146) and open PR+ Outpatient Program Episode (145) (or vice versa)<br><br>◆Enter client data required for TEDS and Block Grant (Program Episode, ADA Statistics Maintenance, and Substance Abuse Maintenance screens) | | Status GPRA done at 30 days following admission, plus or minus 14 days, and every 60 days after, plus or minus 14 days<br><br>If level change occurs during window for Status GPRA, do Status GPRA at level change | In Voucher Management, enter appropriate clinical package (L1, L2, or L3) | ◆CR required only if CSA is exceeded for a given level of care or if moving to a more intensive level of care<br><br>◆ Submit CR request for extension of treatment package<br><br>◆CR staff edits voucher, if approved |
| Level Change: L1 (Non-res.) to L2, or L2 to L3, or reverse | Progress note and treatment plan update | | | Status GPRA done at 30 days following admission, plus or minus 14 days, and every 60 days after, plus or minus 14 days<br><br>If level change occurs during window for Status GPRA, do Status GPRA at level change | In Voucher Management, enter appropriate clinical package (L2 or L3) | ◆CR required only if CSA is exceeded for a given level of care or if moving to a more intensive level of care<br><br>◆ Submit CR request for extension of treatment package<br><br>◆CR staff edits voucher, if approved |

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| *Add Recovery Support Services | Discuss available recovery support services with client. Update treatment plan Give copy of signed voucher(s) to client Maintain copies of all vouchers in client record Obtain authorization for release of information from client, Fax copy of recovery support voucher to recovery support organization. | | | | Provider opens Recovery Supports Package $400.00 CSA Provider assigns recovery support services, by; selecting services, recovery support provider, and assigning dollar amounts, creating individualized recovery support vouchers. | ◆CR required only if Recovery Supports will exceed $400 ◆ Submit CR request for additional recovery supports ◆CR staff edits voucher, if approved |
| Discharge | Discharge summary | Discharge Provider Episode in accordance with contractual timeframes | | Administer GPRA Discharge Tool | [Discharge in CTRAC automatically closes all client vouchers associated with this treatment admission] | |

*Presenting Situation, HIV/STD/TB Risk Assessment; Medical Evaluation Checklist (Emergency for Detox, Non-emergency for all others); ASI; Service Needs; Treatment History.

**GPRA status interview intervals are required 30 days after intake, every 60 days thereafter, and at discharge.
Revised 7-11-2005